

The Benefits Center P.O. Box 100158 Columbia, SC 29202-3158

Phone: 1-800-635-5597 Fax: 1-800-447-2498 Monday through Friday 8 a.m. to 8 p.m. Eastern Time

Unum Life Insurance Company of America
First Unum Life Insurance Company*
Unum Insurance Company
Provident Life and Accident Insurance Company
Provident Life and Casualty Insurance Company*
The Paul Revere Life Insurance Company*

For use with policies issued by the above Unum Group ["Unum"] subsidiaries.

OUR COMMITMENT TO YOU

We understand that a disabling illness or injury creates emotional, physical and financial challenges and we want to do whatever we can to help you. You have our commitment to provide you with responsive service and to be understanding and sensitive to your circumstances during the claim process.

INSTRUCTIONS

When should you use this claim form?

Use this claim form to apply for disability benefits with Unum. This form should be used for the following types of claims only:

- · Voluntary Benefits Disability
- · Voluntary Benefits Life Insurance Wavier of Premium; or
- · A combination of the two

Who is responsible for completing this claim form?

The information provided on this claim form will be used to evaluate your eligibility for disability benefits. Please provide complete and neatly printed responses to ensure your claim is processed as quickly as possible. Please enclose any additional information you feel will assist us in the evaluation of your claim.

- **Employee Statement (pages 3-5):** Please complete this section of the claim form and fax it to 1-800-447-2498. If you prefer, you may mail it to the address noted above.
- Please complete the name and date of birth fields at the top of every page for easy identification in case the pages become separated.
- Attending Physician Statement (pages 6-8): Please complete Part I of this statement, then give this section of the claim form to the physician or treating provider primarily responsible for your care. Ask him/her to complete Part II and fax the completed form to 1-800-447-2498 or mail it to the address noted above. Unum is not responsible for expenses associated with the completion of this form.
- Authorization to Share Information with Third Parties (page 9): If you wish to give us permission to share the details of your claim with a third party (such as your spouse, son, daughter, friend, etc.), please sign and date this form and fax it to 1-800-447-2498. If you prefer, it may be mailed to the address noted above.
- **Employee Authorization (last page):** Please sign and date this form and provide a copy to your attending physician. Fax the completed form to 1-800-447-2498 or mail it to the address noted above.

Questions?

If, at any time, you have questions about the claim process or need help to complete this form, please call the above toll-free number. Our Contact Center is staffed with experienced professionals who can be contacted from 8 a.m. to 8 p.m. Monday through Friday.

Unum is a registered trademark and marketing brand of Unum Group and its insuring subsidiaries.

*Only First Unum Life Insurance Company, Provident Life and Casualty Insurance Company and The Paul Revere Life Insurance Company are admitted in and conduct business in New York.

Claim Fraud Statements

Before signing this claim form, please read the warning for the state where you reside and for the state where the insurance policy under which you are claiming a benefit is issued.

For your protection, state laws, including Alaska, Arizona, Arkansas, Connecticut, Delaware, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Louisiana, Maine, Maryland, Massachusetts, Michigan, Mississippi, Missouri, Montana, Nebraska, Nevada, New Mexico, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, and Wyoming require the following statement to appear on this form.

Fraud Warning: Any person who knowingly, and with intent to injure, defraud, or deceive an insurance company, files a statement of claim containing any false, incomplete, or misleading information is guilty of insurance fraud, which is a felony.

For your protection:

Alabama law requires the following statement to appear on this form: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or who knowingly present false information in an application for insurance is guilty of a crime and may be subject to restitution fines or confinement in prison, or any combination thereof.

California law requires the following statement to appear on this form: Any person who knowingly presents false or fraudulent information to obtain or amend insurance coverage or to make a claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

Colorado law requires the following statement to appear on this form: It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

District of Columbia law requires the following statement to appear on this form: It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

Florida law requires the following statement to appear on this form: Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.

Kentucky law requires the following statement to appear on this form: Any person who knowingly and with intent to defraud any insurance company or other person files a statement of claim containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime.

Minnesota law requires the following statement to appear on this form: A person who files a claim with intent to defraud or helps commit a fraud against an insurer is guilty of a crime.

New Hampshire law requires the following statement to appear on this form: Any person who, with a purpose to injure, defraud, or deceive any insurance company, files a statement of claim containing any false, incomplete, or misleading information is subject to prosecution and punishment for insurance fraud, as provided in RSA 638.20.

New Jersey law requires the following statement to appear on this form: Any person who knowingly and with intent to defraud any insurance company or other persons, files a statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact, material thereto, commits a fraudulent insurance act, subject to criminal prosecution and civil penalties.

New York law requires the following statement to appear on this form: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

Pennsylvania law requires the following statement to appear on this form: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

Puerto Rico law requires the following statement to appear on this form: Any person who knowingly and with the intention of defrauding presents false information in an insurance application, or presents, helps, or causes the presentation of a fraudulent claim for the payment of a loss or any other benefit, or presents more than one claim for the same damage or loss, shall incur a felony and, upon conviction, shall be sanctioned for each violation with the penalty of a fine of not less than five thousand (5,000) dollars and not more than ten thousand (10,000) dollars, or a fixed term of imprisonment for three (3) years, or both penalties. If aggravating circumstances are present, the penalty thus established may be increased to a maximum of five (5) years; if extenuating circumstances are present; it may be reduced to a minimum of two (2) years.

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EMPLOYEE STATEMENT (PLEASE PRINT) A. Information About You MI Last Name Suffix First Name Date of Birth (mm/dd/yyyy) Social Security Number Gender Male Female Home Address City State Zip Home Telephone Number Cellular Telephone Number Work Telephone Number Preferred e-mail address (for confirmation purposes only) **Employer Name** Language Preference ☐ English □ Spanish Please check all types of coverage you have with Unum. □ Short Term Disability □ Long Term Disability □ Individual Disability □ Life Insurance Policy # Policy # Policy # Policy # □ Voluntary Accident □ Voluntary Benefits Cancer/Critical Illness □ Voluntary Benefits MedSupport Policy # Policy # Policy # While there is no legal requirement for you to provide information regarding other policies you may have with Unum, this information will help us identify any other coverage you have with us for which you may be eligible to file a claim. Failure to provide the requested information may delay claim initiation under the additional policy or policies. **B. Information About Your Disability** Number of Hours Worked on Date Date you were first unable to work due to this medical Date Last Worked (mm/dd/yyyy) condition (mm/dd/yyyy) Last Worked C. Information About the Condition(s) Causing Your Disability 1. For illness or sickness, answer the following questions, then go to #4: What is your medical condition? What were your first symptoms? When did you first notice the symptoms? Date you were first treated by a physician (mm/dd/yyyy) 2. For an injury or accident, answer the following questions then go to #4: What is your medical condition? Where and how did the injury occur? Date the injury occurred (mm/dd/yyyy) Date you were first treated by a physician (mm/dd/yyyy)



EMPLOYEE STATEMENT (Contin	ued)						
Employee's Name (Last Name, Suff	x, First Name, MI)			Date of Birth (mm/dd/yyyy)			
3. For pregnancy , answer the follow		n go to #4:					
What is your expected delivery date	? (mm/dd/yyyy)						
Were there any complications causii	ng you to stop work	prior to your exped	cted delivery	date? ☐ Yes	☐ No If yes, please explain:		
Have you already delivered? ☐ Yes	vou already delivered? ☐ Yes ☐ No				If yes, what type of delivery? □ Vaginal □ C-Section		
4. For all medical conditions, answ	er the following qu	estions:					
What is your job title?							
What are the physical requirements	of your job?						
On average, how many hours a day	are spent walking o	or standing at your	job?				
On average, how many pounds do y	ou lift, carry, push o	or pull at your job?					
Does your job require you to bend, t	wist, squat, kneel o	r climb on a daily b	asis? 🛭 Y	es □ No			
Is this a work related injury or accident? ☐ Yes ☐ No	is a work related injury or If yes, please explain how:						
Have you filed a Workers' Compens	ation claim? □ Ye	es 🗆 No					
If no, do you intend to file a Workers claim? ☐ Yes ☐ No	'Compensation		ease explain nsation claim		not filing a Workers'		
D. Information About Physicians a	and Hospitals						
Please provide the following informatherapists, etc.). If you are being treasheet of paper and include it with this	tion about all your o	current medical trea wo, please share th	atment provi ne following	ders (physicia information fo	ns, hospitals, physical reach provider on a separate		
1					 		
Provider Name	Mailing Add	ress		Telep	hone No.		
Specialty	City	State	Zip	Fax N	No.		
Date of first visit for this condition (mm/dd/yyyy)	Date of	next visit for	r this condition	(mm/dd/yyyy)		
2							
Provider Name	Mailing Add	Mailing Address		Telep	Telephone No.		
Specialty	City	State	Zip	Fax N	No.		
Date of first visit for this condition (mm/dd/yyyy)	Date of	next visit for	r this condition	(mm/dd/yyyy)		
Please list any hospital visits/admission information for each visit/admission					han one, provide the following		
1. Hospital/Facility Name	Address			Date of	Visit/Admission (mm/dd/yyyy)		
Procedure	City	State	Zip	Date of	Discharge (mm/dd/yyyy)		
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EMPLOYEE STATEMENT (Continued)	
Employee's Name (Last Name, Suffix, First Name, MI)	Date of Birth (mm/dd/yyyy)
E. Information About Your Return-to-Work	
Have you returned to work? ☐ Yes ☐ No If yes, indicate date (mm/dd/yyyy):	
If you have not returned to work, when do you expect to return? Unknown Expected return to work date (mm/dd/yyyy):	
Fraud Warning: For your protection, Arizona law requires the following to appear on t	his claim form:
Any person who knowingly and with the intent to injure, defraud or deceive an insuran false or fraudulent claim for payment of a loss or benefit or knowingly presents false ir for insurance is guilty of a crime and may be subject to fines and confinement in prisor	formation in an application
Fraud Warning: For your protection, New York law requires the following to appear or	n this claim form:
Any person who knowingly and with the intent to defraud any insurance company or o application for insurance or statement of claim containing any materially false informate purpose of misleading, information concerning any fact material thereto, commits a frawhich is a crime, and shall also be subject to a civil penalty not to exceed five thousand value of the claim for each such violation.	tion, or conceals for the audulent insurance act,
F. Signature of Employee/Individual	
I have read and understand the fraud notices listed above and on page 2 of this form. I also acknown be overpaid for any reason it is my obligation to repay any such overpayment. The above statementhe best of my knowledge and belief. (Your signature is required for benefit consideration.)	
x	
Signature	
Reminder: Please sign and date the Authorization (last page of this claim form).	



ATTENDING PHYSICIAN STATEM		EASE PRINT)							
PART I: TO BE COMPLETED BY P.									
Name of Patient (Last Name, Suffix, First Name, MI) Social Security Number									
Date of Birth (mm/dd/yyyy)			Cellular	r Telephone Number					
	and date to a norm ies of sup signature	this statemen nal pregnancy, oporting report block at the b	t. The purpos complete Se s, such as off pottom of this	e of this rection A. Ot ice notes, form.	herwise, medical i	please complete all applicable records, consultations and/or testing.			
A. Complete this section for norma NORMAL PREGNANCY.	l pregna	ncy, then go t	o section C.	DON'T CO	OMPLET	E THIS SECTION IF NOT A			
Expected Delivery Date (mm/dd/yyyy):	Actua	Actual Delivery Date (mm/dd/yyyy): Delivery Type: Vaginal C-Section Date of first visit for this pregnancy (mm/dd/yyyy):							
Date Hospitalized (mm/dd/yyyy):		ou advise youi s □ No	r patient to st	op working	J ?	If yes, on what date (mm/dd/yyyy)?			
B. Complete this section for all cor	ditions e	except normal	pregnancy						
Patient Information									
Date of first visit for this current condi	tion(s) (m	m/dd/yyyy):	Did you If yes, o	advise yoo n what dat	ur patient te (mm/de	t to stop working? ☐ Yes ☐ No d/yyyy)?			
Has the patient been treated for the s If yes, please provide treatment dates			the past? [No □ U	Jnknown			
Is this condition the result of an accident the date of the accident (mm/dd/yyy) the description of the accident:	ental injur		□ No If ye			ne following:			
ls the patient's condition due to injury	or sickne	ss involving th	e patient's er	nployment	? 🗆 Ye:	s □ No □ Unknown			
Diagnosis			<u> </u>						
What is the primary diagnosis preven	ing the pa	atient from wo	rking?						
Please include primary ICD Code or I	OSM-IV M	lulti-Axial diag	noses codes	ICD Co	de:				
DSM-IV: I		III	IV		V				
What are the other conditions that pre	vent the	patient from w	orking? □ N	1A	'				
Secondary Diagnosis:			<u> </u>	ICD Co	de:				
Secondary Diagnosis:					ICD Code:				
Are there any cognitive deficits or psy If yes, please provide restrictions and			impact function	on? □ Ye	s □ No)			
Date of last examination (mm/dd/yyyy	·):		Date of	next exam	ination (r	nm/dd/yyyy):			
What symptoms is your patient report	ing about	his/her condit	ion?						
What diagnostic or clinical findings su	pport you	ır diagnosis?							
What diagnostic or clinical findings su	pport you	ır patient's wor	k restrictions	and limita	tions?				



The Benefits Center

ATTENDING PHYSICIAN STATEMENT (Co	ontinued)						
atient's Name (Last Name, Suffix, First Name, MI)					D	ate of Birtl	n (mm/dd/yyyy)
Treatment					'		
What is your treatment plan?							
Medications (Please attach medication log)							
Has the patient been hospitalized? ☐ Yes	□No						
f yes, date hospitalized (mm/dd/yyyy):		through (mm/c	ld/yyyy):				
acility Name							
Address				-			
City				State	Zip		
Was surgery performed? ☐ Yes ☐ No	If yes, wha	t procedure wa	s performe	ed? [Date Surgery Po	erformed (mm/dd/yyyy):
s the patient still under your care? ☐ Yes	□ No	If no, fina	l date of tre	eatment	:		
Other Providers: Was the patient referred to provide complete name, contact information						iders? If y	es, please
Name	Specialty	<u> </u>	Address	<u> </u>	·		Phone #
Functional Capacity This is your estimate on the conformation is important to assess your paties.				sed on	your knowledge	e of the pa	tient. This
Patient's ability to: (Please check)		Patient's abili	ty to perfor	m: <i>(Plea</i>	ase Check)		
	ontinuously 67-100%	Fine Finger m	novements	Neve 0%	1-33%	Frequent 34-66%	67-100%
Stand		Hand/eye cod					
Walk □ □ □		Pushing/Pulling Dominant Ha	•				
Patient's ability to perform: (Please Check) Never Occasionally 0% 1-33% Climb □ □ Twist/bend/stoop □ □ Reach above □ □ □	Frequently 34-66%			ability to Never 0%	lift/carry: (Plea		y Continuously 67-100% □ □
Operate heavy machinery □ □			51 to 100 lbs	s. 🗆			



ATTENDING PHYSICIAN STATEMENT	(Continue	d)						
Patient's Name (Last Name, Suffix, First Name, MI)						Date of Birth (mm/dd/yyyy)		
Return to Work Assessment								
Have you advised the patient to return to work? ☐ Yes ☐ No ☐ Full Time ☐ Part Time						n/dd/yyy	yyyy): Hours per day	
If yes, please indicate any ongoing restriction, please indicate the restrictions and						work in th	ne space	provided below.
CURRENT RESTRICTIONS (activities page 2)	atient should	d not do)						
CURRENT LIMITATIONS (activities patie	ant cannot de	2)						
CORRENT LIMITATIONS (activities patie	ent Cannot de	3)						
Do you support your patient's return to work within the restrictions and limitations you provided? ☐ Yes ☐ No								
If no, when do you expect improvement i	n the patient	t's functional	capacity?					
FRAUD NOTICE: Any person who I information is subject to criminal an								
C. Signature of Attending Physician								
The above statements are true and comp			<u>~</u>	elief.				
Physician Name (Last Name, First Name	e, MI, Suffix)	Please Print						
Medical Specialty Degree			Degree					
Address								
City				State	е	Zip		
Telephone Number	Fax Number			Physician's Tax ID Number				
Are you related to this patient? Yes If yes, what is the relationship?	□ No							
Signature of Physician						Dat	e	
x								
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You are not required to sign this Optional Authorization. However, if you would like us to communicate with a family member, friend or other third party about your leave(s) and/or claim(s), which could include, but not be limited to, accident, disability, American's with Disability Act (ADA), we recommend completing the information below. Please sign and date the form as indicated and mail or fax it to the address or fax number indicated above.

Optional Authorization to Disclose Information to Third Parties

To assist in the evaluation or administration of any of my claim(s) and/or leave(s), I authorize Unum Group, its subsidiaries and duly authorized representatives ("Unum") to share personal health information, financial information, and/or information relating to any accommodations in verbal or written format relating to my claim(s) and/or leave(s) with the family members, friends, and/or other third parties listed below:

My Spouse:	
(Name)	(Telephone Number)
Other Family Member:	
(Name / Relationship)	(Telephone Number)
Other person:	
(Name / Relationship)	(Telephone Number)
I understand that information about my claim(s) and health and that such information about my health may system including, but not limited to, HIV and AIDS; uphysical history, condition, advice or treatment, but of I do not wish the following information about my claim if not applicable):	ay be related to any disorder of the immune use of drugs and alcohol; and mental and does not include psychotherapy notes.
I further understand that the information is subject to certain federal regulations governing the privacy of I	nealth information.
I may revoke this authorization in writing at any time recipient of my information has relied on it prior to re this Authorization by sending written notice to the ac-	eceiving my notice of revocation. I may revoke
This authorization is valid for the shorter of two (2) y or leave(s). I may request a copy of the Authorizatio	
Policyholder Signature	Date
Printed Name	Social Security Number
I signed on behalf of the claimant as Power of Attorney Designee, Personal Representati copy of the document granting authority.	(indicate relationship). If ve, Guardian, or Conservator, please attach a
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Phone: 1-800-635-5597 Fax: 1-800-447-2498

Please sign and return this authorization to The Benefits Center at the address above. You are entitled to receive a copy of this authorization. This authorization is designed to comply with the Health Insurance Portability and Accountability Act (HIPAA) Privacy Rule.

Authorization to Collect and Disclose Information (Not for FMLA Requests)

I authorize the following persons: health care professionals, hospitals, clinics, laboratories, pharmacies and all other medical or medically related providers, facilities or services, rehabilitation professionals, vocational evaluators, health plans, insurance companies, third party administrators, insurance producers, insurance service providers, consumer reporting agencies including credit bureaus, GENEX Services, LLC, The Advocator Group, Brown & Brown Absence Services Group and other Social Security advocacy vendors, professional licensing bodies, employers, attorneys, financial institutions and/or banks, and governmental entities;

To disclose information, whether from before, during or after the date of this authorization, about my health, including HIV, AIDS or other disorders of the immune system, information on the diagnosis, treatment, and testing results related to sexually transmitted diseases, unless further restricted by state law, use of drugs or alcohol, mental or physical history, condition, advice or treatment (except this authorization does not authorize release of psychotherapy notes), prescription drug history, earnings, financial or credit history, professional licenses, employment history, insurance claims and benefits, and all other claims and benefits, including Social Security claims and benefits ("My Information");

To Unum Group and its subsidiaries, Unum Life Insurance Company of America, First Unum Life Insurance Company*, Unum Insurance Company, Provident Life and Accident Insurance Company, Provident Life and Casualty Insurance Company*, The Paul Revere Life Insurance Company* and persons who evaluate claims for any of those companies ("Unum");

So that Unum may evaluate and administer my claims, including providing assistance with return to work. For such evaluation and administration of claims, this authorization is valid for two years, or the duration of my claim for benefits (to include any subsequent financial management and/or benefit recovery review), whichever is shorter. I understand that once My Information is disclosed to Unum, any privacy protections established by HIPAA may not apply to the information, but other privacy laws continue to apply. Unum may then disclose My Information only as permitted by law, including, state fraud reporting laws or as authorized by me.

I also authorize Unum to disclose My Information to the following persons (for the purpose of reporting claim status or experience, or so that the recipient may carry out health care operations, claims payment, administrative or audit functions related to any benefit, plan or claim): any employee benefit plan sponsored by my employer; any person providing services or insurance benefits to (or on behalf of) my employer, any such plan or claim, or any benefit offered by Unum; or, the Social Security Administration. Unum will not condition the payment of insurance benefits on whether I authorize the disclosures described in this paragraph. For the purposes of these disclosures by Unum, this authorization is valid for one year or for the length of time otherwise permitted by law.

If I do not sign this authorization or if I alter or revoke it, except as specified above, Unum may not be able to evaluate or administer my claim(s), which may lead to my claim(s) being denied. I may revoke this authorization at any time by sending written notice to the address above. I understand that revocation will not apply to any information that Unum requests or discloses prior to Unum receiving my revocation request.

Date Signed
Social Security Number (Relationship). If Power of Attorney f the document granting authority.

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